

SANDBACH TODAY 2015 ST MARYS CHURCH HALL
Saturday 19th September 2015
9.30am – 1pm

Organisation:		
Contact Name:		
Address:		
Tel: Day		Evenings:
Email		

We wish to take part in the Sandbach Today event: Yes/No

How many members of your group will be present at the event? No _____

Please indicate below what you require on the day:

1 Display Boards

1 set of display screens can be provided per group, if needed Yes No

2. Do you need a table? (Please tick) Yes No

3. Do you need power supply? (Please tick) Yes No

(Please note that there is a limited amount of sockets and it will be allocated on a first come basis, please only book electric if you are sure you will use it)

4 What will your organisation be doing? (Please tick)

Promoting an event/activity/organisation
 handing out leaflets etc.

5. Accesses and Setting Up

There will be two opportunities to set up your stall for the Event please indicates which option you are taking.

Friday 18th September 5pm till 6pm

Saturday 19th September 8.30am till 9.15pm *A stands need to be set up by 9.15am*

6. Does your organisation have Public Liability Insurance?

Yes

No

7. If you cannot attend the event...

Would you like to have your organisations information/contacts displayed on an information board? This would be a maximum space of 3 x A4 sheets and the information would be non-returnable and it will be your responsibility to provide us with the relevant information to the address below by Monday 7th September 2015

Yes

No

Please note that each Organisation will be expected to help promote the day's events

In the run up to the event a donation of a raffle prize from each organisation will be greatly appreciated, all proceeds from the raffle help fund next years event.

Please donate your raffle prizes not later than 14th September, contact Sue of Dot for more details.

Please enclose your exhibitor's fee of £10 (per organisation) made payable to: Sandbach Today receipts will be emailed out where possible.

PLEASE RETURN YOUR FORM BEFORE FRIDAY 17th AUGUST 2015 TO:

Sue Brereton
Sandbach Partnership
Sandbach Enterprise Centre
Wesley Avenue
Sandbach
Cheshire
CW11 1DG
Tel 01270 752124
Sue.Brereton@sandbachpartnership.co.uk

For any queries please call: -
Dot Flint

(01270) 768693
dotflint@aol.com