

SANDBACH TODAY 2017 ST MARYS CHURCH HALL
Saturday 16th September 2017
9.30am – 1pm

Organisation:		
Contact Name:		
Address:		
Tel: Day		Evenings:
Email		

We wish to take part in the Sandbach Today event: Yes/No

How many members of your group will be present at the event? No _____

Please indicate below what you require on the day:

1 Display Boards

1 set of display screens can be provided per group, if needed Yes No

2. Do you need a table? (Please tick) Yes No

3. Do you need power supply? (Please tick) Yes No

(Please note that there is a limited number of sockets and it will be allocated on a first come basis, please only book electric if you are sure you will use it)

4 What will your organisation be doing? (Please tick)

Promoting an event/activity/organisation
 handing out leaflets etc.

5. Accesses and Setting Up

There will be two opportunities to set up your stall for the Event please indicate which option you are taking.

Friday 15th September 5pm till 6pm

Saturday 16th September 8.30am till 9.15pm

All Displays must be set up by 9.15am on the Saturday morning

6. The fee for the event is £10 payable at the time of booking (non-refundable)

7. Does your organisation have Public Liability Insurance?

Yes

No

8. Sandbach Today is a small voluntary organisation it promotes local groups and raises awareness of what is available in Sandbach.

The proceeds of the donated raffle prizes helps supports this event year on year, if you don't wish to donate a prize a £5 donation is required to support the event.

Raffle

Donation £5.00

Please note that each Organisation will be expected to help promote the event where possible via FACEBOOK, Websites and leafleting.

Please donate your raffle prizes or donation not later than 11th September to Sue or Dot.

PLEASE RETURN YOUR FORM BEFORE FRIDAY 18th AUGUST 2017 TO: *Please enclose your exhibitor's fee of £10 (per organisation) made payable to: Sandbach Today receipts will be emailed out where possible.*

Sue Brereton
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For any queries please call: -
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