

SANDBACH PARTNERSHIP MANAGEMENT TEAM

DATE: 2nd August 2016

DURATION: 5.30 pm to 6.45 pm

VENUE: SANDBACH ENTERPRISE CENTRE

ATTENDANCE: Dot Flint - Chair (DF); Sue Brereton - Project Officer (SB); Mike Benson (MB); Craig Bayley (CB); Barry Moran (BM) Sue Wood (SW),



Item	Agenda Item/Discussion	Action/Comment
1	Apologies	Gill Merry
2	Previous Minutes Matters Arising	Accepted None
3	Financial Report SB submitted to the group the end of year accounts for 2015/2016, prepared by J. Moss Bookkeeping. Guardian Accountancy have been commissioned to do the Partnership accounts for the next twelve months commencing on 1 st April 2016. SB submitted an income and expenditure sheet for the financial year beginning 1 st April 2016 And reported that the Partnership has a balance of £43,008, excluding outstanding transactions.	The end of year report was accepted and will be presented at the Partnership AGM.
4	Current Project Update SANDBACH PARK The park steering group are planning to continue with the path redevelopment project in 2016 and have asked RED Design to produce a specification document for the improvement of the path leading from the MUGA to the pond area. The steering group will then ask contractors to tender for the work. A designated area for wildlife has been chosen in the park. CEC will have to approve the site, then FOSP have agreed to take the project forward with the help of 2 representatives from the Steering Group. The Park has been awarded Green Flag status for the second year. EVENTS All events are underway for 2016 these include: - Summer All Inclusive Play Day Wednesday 3 rd August Summer Fun Wednesday's 10 th 17 th 24 th August Sandbach Today – Saturday 17 th September	

	Halloween – Saturday 29 th October Tree of Light – Thursday 8 th December	
5	<p>Items for Discussion</p> <p>STAR The chairman of STAR has been invite to meet with the Management Team to discuss the work that the Partnership is involved in, two alternative dates were offered. The Partnership have had no response from the Chairman of STAR therefore no further action will be taken and the matter has been closed.</p> <p>Enterprise Centre update DF informed the group that the Partnership have a three-year contract with CEC for the lease of the new office, with no charge. DF informed the members of the MT that they were welcome to use the office and the meeting room on request.</p> <p>DF informed the group that CEC are asking for Public Liability Insurance of 10 million from the Partnerships as a requirement of their core funding agreements. SB is getting quotes from the insurance company.</p> <p>DF discussed with the group the CEC new initiative ‘Participatory Budgeting’ representatives from the Partnership will attend a seminar on this new funding stream on 4th August and report back to the next meeting. DF has a follow up meeting after the seminar with CEC Chief Officer Mike Suariz.</p>	
6	<p>A.O.B.</p> <p>SB reported that Craig Bayley has asked that the Partnership invoice him monthly for the grant received for personal support. The grant offsets any expenditure the Partnership incurs supporting and hosting Grassroots Disability Sandbach.</p>	
7	Date of Next Meetings	Tuesday 11 October 5.30pm, Sandbach Enterprise Centre prior to the AGM