

SANDBACH PARTNERSHIP MANAGEMENT TEAM

DATE: 1st December 2015

DURATION: 5.30 pm to 6.45 pm

VENUE: SANDBACH ENTERPRISE CENTRE

ATTENDANCE: Dot Flint - Chair (DF); Sue Brereton - Project Officer (SB); David McGifford (DM); Mike Benson (MB); Barry Moran (BM)
Sue Wood (SW),



Item	Agenda Item/Discussion	Action/Comment
1	Apologies	Gill Merry
2	Previous Minutes	Accepted
	Matters Arising	None
3	Welcome DF welcomed Mike Benson on to the Management Team, MB will represent the voluntary sector on the team.	
4	Financial Report DM reported that the Partnership has a balance of £30,856.00 plus £5,000 received from STC this week.	
5	Current Project Update EVENTS The Halloween event was a great success and the Tree of Light Event is planned for Thursday 3 rd December. SANDBACH PARK The park steering group are planning to continue with the path redevelopment project in 2016 SANDBACH GARDEN TRAIL The Garden Trail Group has had its first meeting and will be adopting a constitution and opening a bank account in the New Year. TELEPHONE BOX CEC have agreed to adopt the phone box from Platt Ave and lease it to Sandbach Partnership. DF submitted quotes to have the Phone Box removed sandblasted and stored till the spring when it will be installed in Sandbach Park. The estimated cost for the project is £2000.	The finances were agreed.

6	<p>Items for Discussion</p> <p>STAR – FOI Request</p> <p>The matter regarding the information request from the Chairman of STAR was discussed and it was felt that the Partnership could add nothing more, as Tourism was not part of the Partnership’s remit.</p> <p>DF informed the group that the 5 Town Partnerships have all agreed to donate £100 towards a sculpture proposed for Congleton Park in memory of Margaret Williamson MBE.</p> <p>Enterprise Centre update CEC are in the process of evaluating their assets, this will include the future of Sandbach Enterprise Centre.</p> <p>Summer Activities 2016 DF informed the group that a proposal to deliver activities in Sandbach and Elworth Park during August 2016 has been received and there is a project group working on the proposal including Everybody’s Leisure, CEC Community Liaison Officers and Sandbach Partnership.</p> <p>Partnership Newsletter The Partnership will invite community groups to participate in a Newsletter at the next Partnership Forum, if the proposal is accepted, Craig Bayley will be asked to coordinate the Newsletter.</p>	
7	<p>A.O.B.</p> <p>DF reported that she is coordinating the Waitrose Community Day in 2016, it will be 6th 7th 8th July 2016.</p>	
8	<p>Date of Next Meetings</p>	<p>Wednesday 27th January 5.30pm, Sandbach Enterprise Centre</p>