



SANDBACH PARTNERSHIP MANAGEMENT TEAM

DATE: 27th January 2015

DURATION: 5.30 pm to 6.30 pm

VENUE: SANDBACH ENTERPRISE CENTRE

ATTENDANCE: Dot Flint - Chair (DF); Gill Merry (GM); Sue Brereton - Project Officer (SB); David McGifford (DM). Donald Bone (DB) Sue Wood (SW)

Item	Agenda Item/Discussion	Action/Comment
1	Apologies	Barry Moran
2	Previous Minutes Matters Arising	Accepted None
3	Financial Report DM reported that the Partnership has a balance of £40930.00 within that sum there is a surplus of £3,100 project funding for the park.	
4	<p>Current Project Update Sandbach Park Redevelopment The Park Steering Group working with CEC and ANSA are applying for Green Flag status the application and Management Plan will be submitted by CEC on 31st January.</p> <p>The Addlington Drive path through the park has been upgraded, the work was completed at the end of November.</p> <p>Offley Road Primary School and Sandbach Community School have been invited to participate in an educational programme, the programme will be based around the habitats and species in the pond area. We are waiting a reply.</p> <p>Quotations have been requested from NB services from some remedial work in the park: - renewal of the grass matting on the Wendy field and gate closures on the boardwalk.</p> <p>Prices are being sought for the outdoor Table Tennis and Boules facilities, the steering group are hoping to get them installed in the Spring.</p> <p>Town Maps The new Town Maps have been printed and installed in the notice boards. Quotes have been requested for the removal of the Waitrose Notice Board to Georges Walk and replacement of the trees on the Market Square</p> <p>Town Plan Update The Town Plan update is being finalised for submission to Sandbach Town Council.</p>	

5	<p>Items for Discussion</p> <p>Love Local Life DM informed the group that Sandbach Town Council have taken this incentive forward and the retail shops in Sandbach can now update the free Love Local Life website with their promotions.</p> <p>Town Team DM reported that the Town Team which consists of representatives from STC, SP, CEC and STAR are focusing on Town Centre activities.</p> <p>Enterprise Centre update DF informed the group that there are a number of issues that will have to be resolved before a business case can be developed, she has written to the leader of CEC regarding the finances of the Enterprise Centre and the position of the businesses that already rent office space.</p> <p>Community Energy Project DM informed the group that the launch of a CEC community energy project is imminent.</p> <p>Park Refreshment Contract DF reported that after discussions with the vendor she is now writing a contract for year 2015/2016 which will be issued on 31st March.</p> <p>Website Quotes for a new website will be requested, in the meantime the Partnership Website has been updated.</p> <p>Environmental Improvements DF informed the group that CEC have employed 8 new local engagement officers to work with the local communities across Cheshire East.</p> <p>The Officers will have a community focus and aim to help groups and individuals within the local community to reach their full potential through partnership working.</p>	
6	<p>A.O.B. DF reported that she has had a meeting with the Sandbach Garden Trail organisers and has agreed that the Partnership will umbrella the project for this year and will work with the group to ensure that in future years it will be sustainable.</p> <p>DF informed the group that Transport Festival have had to cancel the parade due to the road works at Junction 17, this is a precautionary measure on advice from the Police in case the road works run over the completion date.</p>	
7	<p>Date of Next Meetings Tuesday 10th March 5.30pm, Sandbach Enterprise Centre Tuesday 28th April 5.30pm, Sandbach Enterprise Centre</p>	