

**SANDBACH PARTNERSHIP MANAGEMENT TEAM**

**DATE:** 29<sup>th</sup> June 2017

**DURATION:** 5.30 pm to 7.00 pm

**VENUE:** SANDBACH ENTERPRISE CENTRE

**ATTENDANCE:** Dot Flint - Chair (DF); Mike Benson (MB); Craig Bayley (CB); Barry Moran (BM) Gill Merry (GM), Sue Wood (SW).



Item	Agenda Item/Discussion	Action/Comment
1	<b>Apologies</b>	Sue Brereton
2	<b>Previous Minutes</b>  <b>Matters Arising</b>	Accepted  None
3	<b>Financial Report</b>  DF reported that the current balance was £27,607 which includes £2,000 held for the Paths project.  The end of year accounts for 2016/2017 are being prepared by Guardian Accountants and will be ready at the end of July. The question was raise as to whether the accounts need to be signed off by an Auditor.	DF will ask Guardian to sign off the accounts.
4	<b>Current Project Update</b>  <b>SANDBACH PARK</b>  The Health and Wellbeing Fayre was successful and well attended, attracting over 20 stalls and 4 different speakers. There was good feedback from the event and the majority of groups involved would support an annual event.  The updating of the town maps is progressing and should be finish and installed by the end of September.  DF reported that she had met with CO of Orbitas Kevin Melling to discuss the Partnership taking over the coordination of the Tree of Light Event. It was agreed that for this year the Partnership would coordinated the event and Orbitas will fund.  The Green Flag assessors have visited the park and completed their inspection, the results will be out early in July.  The Telephone Kiosk has been fully installed in the park and we are now consulting on what the public would like to see it used for, results will be collated at the end of July. The Management Team will have the final decision and there will be a need for a small amount of funding to finish off the inside. DF will invite the BBC regional news team to feature the Kiosk when it is finish.	

	<p>Events planned for 2017 include: -  All Inclusive Play Day – 2<sup>nd</sup> August  Sandbach Today – 16<sup>th</sup> September  Halloween – Saturday 29<sup>th</sup> October  Tree of Light – Thursday 7<sup>th</sup> December</p>	
	<p><b>Items for Discussion</b>  <u>STC Funding</u>  DF reported that in recent correspondence to STC the request asked for funding for 2017 and what information they would require to consider granting the Partnership funding for 3 years.</p> <p>DF informed the group that the Partnership accounts are on the Partnership website and that the accounts do not form part of the SLA the Partnership have with STC.</p> <p><u>5 Town Partnership</u>  CEC Partnership Team have restructure and now they are now under the Directorate of Fiona Reynolds and are managed by Guy Kilminster. Fiona has agreed to meet with Dot every 3 months and Guy will attend the 5 town partnership meetings where possible. CEC have agreed to fund the partnerships on a 3-year rolling programme.</p>	
6	<p><b>A.O.B.</b></p> <p>DF met with CEC Assistant CO Kath O'Dwyer and Mark Palethorpe to discuss the Partnership, DF informed the group that CEC are very positive regarding the work and value of the Partnerships.</p> <p>The Partnership received an enquire from a Stoke on Trent based business interested in using the Cobbled Square to promote Hanley Shopping Centre. The request was refused on the basis that the cobbled Square was for local use.</p> <p>CB and DF have met with the Girls School regarding their interest in designing a questionnaire for Grassroots Disability, they agreed to produce a draft in July, for consultation in August and have agreed to help with the analysis in September.</p> <p>DF reported that Care4Force have written to the Partnership requesting funding for an industrial strimmer, some of the team are fully trained to use it and it will enable them to work better. The group agreed to fund the equipment costing £500 as Care4force has done so much work in Sandbach working with the community groups.</p> <p>BM asked if there was an update on Lewis Ice-cream's problem with procurement. DF agreed to enquire and report back at the next meeting.</p>	
7	<p><b>Date of Next Meetings</b></p>	<p><b>Tuesday's 5.30pm, Sandbach Enterprise Centre.  8<sup>th</sup> August</b></p>