

SANDBACH PARTNERSHIP MANAGEMENT TEAM

DATE: 10th March 2015

DURATION: 5.30 pm to 6.30 pm

VENUE: SANDBACH ENTERPRISE CENTRE

ATTENDANCE: Dot Flint - Chair (DF); Sue Brereton - Project Officer (SB); David McGifford (DM). Donald Bone (DB) Sue Wood (SW)
Barry Moran (BM)



Item	Agenda Item/Discussion	Action/Comment
1	Apologies	Gill Merry
2	Previous Minutes	Accepted
	Matters Arising	The Town Maps project is now completed.
3	Financial Report DM reported that the Partnership has a balance of £34,467.00.	DM agreed to generate a budget for the next meeting.
4	Current Project Update Sandbach Park The Green Flag application for Sandbach Park was submitted in January 2015, we are expecting the judges to visit in May and results will be out in July. The Addlington Drive path through the park has been upgraded, the work was completed at the end of November, the next phase of the paths project will commence in the summer. Offley Road Primary School and Sandbach Community School have been invited to participate in an educational programme during May and June, the programme will be based around the habitats and species in the pond and park area. CEC have agreed to renew the grass matting on the Wendy field and gate closures on the boardwalk have been repaired. Prices are being sought for the outdoor Table Tennis and Boules facilities, the steering group are hoping to get them installed in the spring 2015. Sandbach Garden Trail Sandbach Partnership are supporting the Garden Trail initiative this year and will be working with the organisers to help set up a constituted group ensuring that the project will be sustainable year on year. FOSP and FOEP are considering participating in the trail Printing quotes are being sought and the art work developed more information will be available at the beginning April	

	<p>Website Ian Tresmen has agreed to develop the existing website and a meeting will be held at the beginning of April to discuss the requirements.</p>	
5	<p>Items for Discussion</p> <p>Enterprise Centre update DF informed the group that there are a number of issues that will have to be resolved before a business case can be developed, she has written to the leader of CEC regarding the finances of the Enterprise Centre and no response has been received.</p> <p>Park Refreshment Contract CEC have agreed that Sandbach Partnership can administer the refreshments contract for Sandbach Park during the next financial year, this will be a pilot project in the park and all profits will be donated to the Friends of Sandbach Park.</p> <p>CEC Core Funding A letter has been received from CEC confirming that 3 years core funding for the Partnership has been agreed.</p> <p>CVS Membership DF reported that the CVS now require £45 per annum membership fee from all community groups affiliating, it was agreed that the Partnership will not affiliate.</p> <p>Sandbach Disability Group DF reported that she is working with a number of individuals in the town to set up a group concerned with disability access in the town centre.</p> <p>Environmental Improvements DF reported that stakeholders in the town working with CEC Community Liaison Officers have identified areas in the town that need improvements, £13,500 has been allocated for improvements.</p>	<p>BM advised that a letter should be sent to CEC Head of Communities outlining the position and asking for some help in this matter.</p> <p>It was agreed that FOSP will receive the income in 2 instalments March and October and financial report on expenditure will be submitted monthly to the Partnership</p>
6	<p>A.O.B.</p> <p>STAR have a new chairman Daniel Williams and it was reported that 22 businesses attended the last meeting.</p> <p>The Farmers Market will be run by a private company from the 11th April 2015.</p>	
7	<p>Date of Next Meetings Tuesday 28th April 5.30pm, Sandbach Enterprise Centre</p>	