SANDBACH PARTNERSHIP MANAGEMENT TEAM

DATE: 1st March 2016

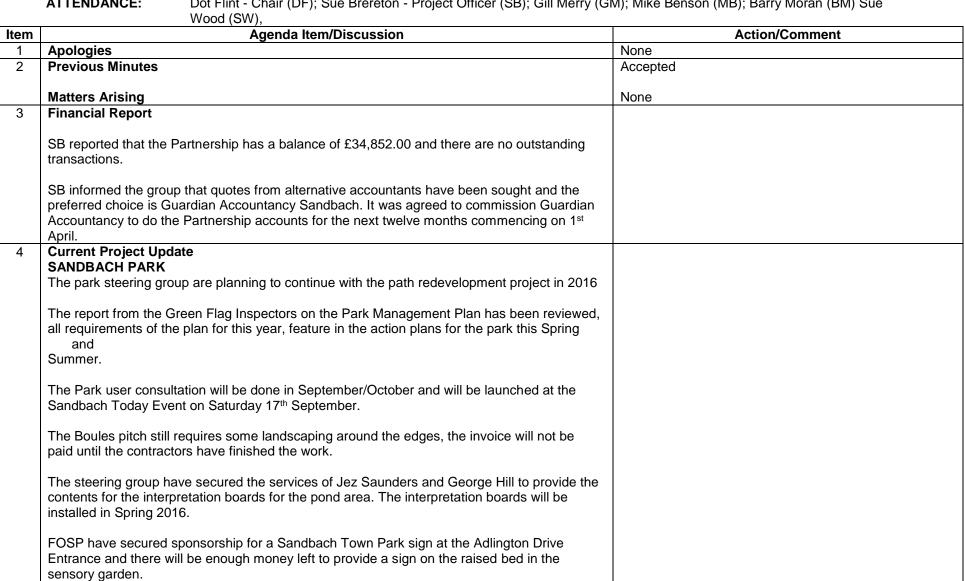
DURATION: 5.30 pm to 6.45 pm

SANDBACH ENTERPRISE CENTRE **VENUE:**

ATTENDANCE: Dot Flint - Chair (DF); Sue Brereton - Project Officer (SB); Gill Merry (GM); Mike Benson (MB); Barry Moran (BM) Sue

Sandbach Partnership

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	The park toilets are a problem the cleaning regime is not working effectively and the toilets are very dirty at times and complaints are being received. It was decided that a meeting will be organised with the relevant CEC officers to discuss the toilets only.	
	SANDBACH GARDEN TRAIL The Garden Trail Group are progressing with this year's event and publicity is being planned to commence at the end of March.	
	TELEPHONE BOX The Telephone kiosk has been adopted, unfortunately BT have advise that it may take up to 16 weeks to disconnect the electrics.	
	EVENTS All events are underway for 2016 these include:-	
	Offley Pond dipping – 14 th & 16 th June Waitrose Community Week – Tuesday 4 th July till Saturday 9 th July Summer All Inclusive Play Day 3 rd August Summer Fun Wednesday's 10 th 17 th 24 th August Sandbach Today – Saturday 17 th September	
	Halloween - 29th October	
5	Tree of Light – 8 th December Items for Discussion	
	Website and IT update The Partnership Website has had a makeover, the front page now has a rotating banner for news and there is a update section on the left hand side.	
	Quotes have been secured for an update to the Office IT system, the preferred option gives the Partnership Office 365 for up to 5 computers and will give an option of linked outlook and emails. Enterprise Centre update CEC are in the process of evaluating their assets, this will include the future of Sandbach Enterprise Centre, there is a meeting planned for 10 th March.	The group agreed to the upgrade which will cost up to £1000 with the purchase of a second laptop.
	Partnership Newsletter The office upgrade will enable the Partnership Newsletter will go ahead, Craig Bayley will coordinate, the first edition will go out in April.	
6	A.O.B.	
	Cycle rack will be installed by McColl's by the end of March.	
7	Date of Next Meetings	Tuesday 12 th April 5.30pm, Sandbach Enterprise Centre (prior to the Partnership Forum meeting starting at 7pm)

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