



**SANDBACH PARTNERSHIP MANAGEMENT TEAM**

**DATE:** 28<sup>th</sup> March 2017

**DURATION:** 5.30 pm to 7.00 pm

**VENUE:** SANDBACH ENTERPRISE CENTRE

**ATTENDANCE:** Dot Flint - Chair (DF); Sue Brereton - Project Officer (SB); Mike Benson (MB); Craig Bayley (CB); Barry Moran (BM) Gill Merry (GM), Sue Wood (SW).

Item	Agenda Item/Discussion	Action/Comment
1	<b>Apologies</b>	None
2	<b>Previous Minutes</b>  <b>Matters Arising</b>	Accepted  None
3	<b>Financial Report</b>  SB reported that the current balance was £32,623 which includes £2,000 held for the Paths project.  DF submitted a budget proposal for potential project spending, the team discussed and amended the proposal, the amended proposal will be submitted at the next meeting.	
4	<b>Current Project Update</b>  <b>SANDBACH PARK</b> The Partnership has completed the second phase of the paths project, the path leading from Dingle lane to Addlington Drive has had improvements. The next phase will be the upgrade of the path leading from the MUGA to the pond area  The Green Flag application has been submitted and the Green Flag assessors are expected to visit the park to complete their inspection at the end of April.  The Telephone Kiosk will be installed in the park on Monday 3 <sup>rd</sup> April, Care4force will be painting it during that week. DF is planning the opening ceremony for Saturday 6 <sup>th</sup> May, Fiona Bruce MP has been invited to perform the official opening.  <b>EVENTS</b> Events planned for 2017 include: - Sandbach health and Wellbeing Fayre All Inclusive Play Day Sandbach Today Halloween – Saturday 29 <sup>th</sup> October Tree of Light – Thursday 8 <sup>th</sup> December – Dates TBC	

5	<p><b>Items for Discussion</b></p> <p><b>Sandbach Health and Wellbeing Fayre</b></p> <p>DF gave an update on the Health and Wellbeing Fayre planned for Saturday 20<sup>th</sup> May; the Fayre will be supported by MMU, Active Cheshire, Everybody's Leisure, Cheshire East Council and there will be 25 voluntary local groups showcasing at the event.</p> <p><b>Active Cheshire Proposal</b></p> <p>SB reported on the Active Cheshire membership scheme and the benefits to the Partnership if they join, which include</p> <ul style="list-style-type: none"> <li>• 20% off Active Cheshire training courses and workshops</li> <li>• Monthly Newsletter</li> <li>• Monthly Funding Update</li> <li>• Discount from our inflatable equipment (details TBC)</li> </ul> <p><b>Town Partnership Update</b></p> <p>DF informed the team that the Town Partnerships had successfully secured a 3-year rolling funding programme after Dot had address Cabinet on their behalf.</p> <p>DF also reported that she had held her 2 twice yearly review meeting with Chief Officer CEC Mike Suarez and could report that all the CE Partnerships were valued and held in high regard by the CE Council for all their hard work.</p> <p><b>Project Officer</b></p> <p>Sue Brereton the current Partnership Project Officer has been in post 7 years, in that time she has not received any salary increments. Sue is employed for 2 days per week which is approximately 14 hours, we do not pay a contribution to a pension scheme on her behalf. Sue is an excellent officer, works hard for the Partnership, is self-motivated and has a good understanding of the way the voluntary sector work. DF proposed to increase the project officer's salary to £18.00 per hour with the same terms and conditions from 1<sup>st</sup> April 2017, in future we should review it on an annual basis.</p>	<p>DF asked the Management team to support the event, all agreed to attend.</p> <p>The Team agreed to sign up for 1 year membership which will be reviewed on an annual basis.</p> <p>All members of the group agreed to the project officer pay increase.</p>
6	<p><b>A.O.B.</b> <b>None</b></p>	
7	<p><b>Date of Next Meetings</b></p>	<p><b>Tuesday's 5.30pm, Sandbach Enterprise Centre. 23<sup>rd</sup> May</b></p>