



**SANDBACH PARK STEERING GROUP**

**DATE:** 7<sup>th</sup> March 2016

**DURATION:** 1.00pm to 3pm

**VENUE:** SANDBACH ENTERPRISE CENTRE

**ATTENDANCE:** Dot Flint – Sandbach Partnership Chair (DF); Di Owen – ANSA (DO)), Mike Benson – Friends Sandbach Park (MB) Sam Corcoran – Sandbach Town Council (SC). Sue Brereton – Sandbach Partnership (SB),

Item	Agenda Item/Discussion	Action/Comment
1.	<b>Apologies</b>	Gill Merry, George Broughton.
2.	<b>Minutes of the Previous Meeting</b>	Accepted
	<p><b>Matters Arising</b></p> <p><b>Path Project</b></p> <p>The group agreed that the main project for 2016 will be the continuation of the redevelopment of the park paths. DO will raise an order for the Chapel Street S106 monies (£16,642.31) in order for the money to be transferred to Sandbach Partnership.</p> <p>SC agreed to establish the exact figure the Town Council have left in the park allocation fund and inform the Town Council that the group would like to use some of the fund to refurbish the path which runs from the MUGA to the pond area.</p> <p>The specification and the contract for the project will be draw up and tendered during the summer and the expected start date will be week commencing 5<sup>th</sup> September.</p> <p>The group agreed to approach WREN to establish if they would consider funding the refurbishment of the paths in the park.</p>	Adoption of the Telephone Kiosk is progressing.
3.	<p><b>Park Toilets</b></p> <p>Complaints are being received regarding the cleanliness of the toilets in the park. This is an ongoing situation that that has got worse over the winter which is not helped by the continual vandalism.</p> <p>Graham Burgess will be contacted to report the problem and to discuss the inadequate cleaning regime.</p>	
4.	<p><b>Refreshment Contract 2016</b></p> <p>Lewis Ice cream has agreed to renew the refreshment contract in the park for another 12 months, on the same terms as last year, the partnership will draw up the contract.</p>	

5.	<p><b>Boules and Table Tennis Facilities</b></p> <p>The boules pitch still needs some remedial work of the embankment to stop it sliding on to the pitch, the contractor will be asked to complete the work.</p>	<p>Sandbach Town Council will not pay the invoice until the work has been carried out.</p>
6.	<p><b>Park Events 2016</b></p> <p>Sandbach Partnership are proposing to hold activities in Sandbach Park every Wednesday in August 1pm till 3pm starting with their annual All Inclusive Play Day.</p> <p>Activities include: - Sports, Pond Dipping, Nature Trails, Arts &amp; Crafts, Story Telling, people will also be encouraged to picnic.</p> <p>The Partnership have invited Offley to participate in 2 pond dipping session in June, FOSP will be helping as they did last year.</p>	
7.	<p><b>Green Flag Report</b></p> <p>The report from the Green Flag Inspectors on the Park Management Plan has been reviewed, all requirements of the plan for this year, feature in the action plans for the park this Spring and Summer.</p> <p>The Park user consultation will be done in September/October and will be launched at the Sandbach Today Event on Saturday 17<sup>th</sup> September.</p>	
8.	<p><b>FOSP Update</b></p> <p>MB reported that the Clean for The Queen day went well and work in the park included the MUGA and Dingle Lane Copse.</p> <p>The notice board at the Addlington drive entrance will be installed by Spring.</p> <p>A sign will be erected in the Sensory Garden and Kathie Benson is providing the text which will identify the plants in the raised bed.</p> <p>FOSP have secured sponsorship for a Sandbach Town Park sign at the Adlington Drive Entrance and there will be enough money left to fund the sign on the raised bed in the sensory garden.</p>	
8.	<p><b>A.O.B</b></p> <p>SC suggested a graffiti wall could be installed on the water station at Addlington Drive entrance. DO agreed to get costs and SB will contact the Utility company.</p> <p>SC suggested that Table Tennis bats and balls should be made available for public use in the park.</p>	<p>It was agreed to trial this during the summer FOSP agreed to fund the equipment and Sandbach Partnership will install.</p>

	<p>It was agreed to look into the installation of Hopscotch on the tarmac area, DO will get prices.</p> <p>DF reported that the Partnership have secured the services of Jez Saunders and George Hill to provide the contents for the interpretation boards for the pond area. The interpretation boards will be installed in Spring 2016</p>	
<b>9.</b>	<b>Date of Next Meeting</b>	<b>Monday 10am Sandbach Enterprise Centre 11<sup>th</sup> April</b>