

SANDBACH PARTNERSHIP MANAGEMENT TEAM

DATE: 11th June 2018

DURATION: 5.30 pm to 7.00 pm

VENUE: SANDBACH ENTERPRISE CENTRE

ATTENDANCE: Dot Flint - Chair (DF); Mike Benson (MB); Craig Bayley (CB); Barry Moran (BM) Gill Merry (GM) Sue Brereton (SB) Sue Wood (SW),.



Item	Agenda Item/Discussion	Action/Comment
1	Apologies	
2	Previous Minutes	Accepted
	Matters Arising	None
3	Financial Report SB reported that the current balance was £68,567, which includes £35,088 grant for the Paths project.	
4.	Items for Discussion <u>Paths Project</u> DF reported that the Paths project had started on Tuesday 29 th May and was going well, the path will be finished by the end of June 2018. The new benches and the gym equipment will be installed during August and the Striders Running Club will be involved in marking the path out for the park run. DF reported that there will be a run off at the bottom of the first level of the new path, CEC will be asked to perform a Risk Assessment to decide whether a fence is needed. Two trees have been removed as expected, replacement trees will be planted in October. DF proposed a Saturday early in September for the opening event and will be looking for young people to be involved with possibly a dedicated park run. <u>Wildflower Area</u> MB reported that a report has been received from the Wildlife Trust regarding the Wild Flower area, it is hoped that this project can be back onto the paths project. The contractor will be asked to price harrowing the area. <u>Cycle Racks Update</u> DF informed the group that the 2 new cycle racks have been ordered and the contractor will be installing them in the near future.	Funding agreed £500

	<p><u>Market Square – Tree Replacement</u> DF and BM are working with CEC Highways to replace the diseased trees on the cobble. It has been decided to put the new trees in metal planters.</p> <p>DF reported that the electricity points will be identified prior to installation.</p> <p>CEC have agreed to fund the purchase and installation of the trees and Sandbach Partnership will buy the planters.</p> <p><u>Sandbach Park Toilets</u> Vandalism to the toilets continues at Sandbach Park, however CEC have not received any reports of incidents, the situation will continue to be monitored.</p> <p><u>All Inclusive Play Day</u> Preparations for the Event are underway, banners, leaflets are ready, delivery is booked. The date is Wednesday 1st August 12pm till 3pm.</p> <p><u>Sandbach a Dementia Friendly Town</u> DF reported that she is in the process of setting up a local group of volunteers who are or maybe interested in helping with dementia friendly activities locally.</p> <p>Sue Wood has volunteered to work with Dot on this project as she has now retired.</p> <p><u>Project Officers Pay Review & Mobile Phone Allowance</u> DF presented a report regarding the pay review and the need for the Project Officer to have Mobile Phone expenses. The proposal on an 11% pay rise and an allowance for a mobile phone was agreed by all, to be reviewed in 2020.</p> <p><u>Town Maps</u> It was agreed that the Project officer could work an extra day to complete the retail review to complete the Town Map update.</p>	
5	<p>AOB None</p>	
6	<p>Date of Next Meeting</p>	<p>TBC.</p>