

## SANDBACH PARTNERSHIP ANNUAL GENERAL MEETING

### Agenda

**DATE:** 28<sup>th</sup> February 2022

**DURATION:** 3:00 pm for a 3:15 start

**VENUE:** Sandbach Partnership Office



**Present:** **Keeley Todd** - Chair (KT); Sue Wood (SW), Mike Benson (MB), Laura Crane (LC)  
 Guest Speaker Dot Flint (DF),  
 Forum Members Probus Club, Friends of Sandbach Park, Dementia Friendly Sandbach, Sandbach History Society, Ashfield Patient Participation Group, Sandbach Choral Society  
 Other Sandra Broad – Sandbach Town Council nominated representative to Sandbach Partnership  
 Nicola Cook Sandbach Town Council – Elworth Ward  
 Sandbach Chronicle and Sandbach Nub News reporters  
 7 members of the general public

Item	Agenda Item	Action/Comment
1	<b>Welcome &amp; Apologies</b>	Apologies received from Friends of Elworth Park
2	<b>Minutes of the last AGM</b>	Approved by the forum
3	<b>Guest Speaker – Dot Flint Craig Bayley</b>	A minutes silence was held and Dot paid tribute our exceptional and brilliant team member who passed away in January.
4	<b>Financial Reporting Feb 2021 Account &amp; Forecast March 2022</b>	The accounts for February 2021 were presented, although approved and had been available on the Partnership Web page since September 2021 A forecast to March 2022 was presented It was asked why the accounts were missing funding from Sandbach Town Council. It was explained that the previous proposed SLA was agreed by the liaison group but then rejected at full town council. The Chair stated the reasons had been requested since she took over, but they were never supplied. LC stated that councillors who voted against the SLA wanted more information.

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5	<b>Chair Report</b>	<p>The current funding and grant agreement with CEC was explained.</p> <p>The recruitment process of the chair was questioned and the process was explained by previous chair.</p> <p>Achievements during the part 12 months were detailed along with aspirations for the Partnership for the next 12 months</p>
6	<b>Constitution Update</b>	<p>Amendments to the constitution were proposed and approved by the forum.</p> <p>They included the removal of Sandbach Town Council to be replaced with one representative of any organisation where there is a current ongoing funding relationship</p> <p>The project officer role was removed due to lack of funding.</p> <p>The nomination application process was reduced from 14 days to 7 days.</p>
7	<b>Election of Officers</b>	<p>KT stated she would not be putting herself forward for nomination            MB stated he would not be putting himself forward for nomination            SW stated she would not be putting herself forward for nomination</p> <p>No nominations had been received.</p> <p>It was agreed the Partnership would be handed to the forum to try and recruit a replacement management team. It was agreed the forum group would meet within 2-4 weeks.</p> <p>It was agreed that the chair would retain a set of keys to allow access to community groups and ensure commitments made were kept for a maximum of 3 months.</p>

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		The forum was informed of the fixed charges and it was agreed that the these should continue during the period of uncertainty.
8	<b>Questions</b>	None
10	<b>Close</b>	The chair closed the meeting