

SANDBACH PARTNERSHIP MANAGEMENT TEAM

Agenda

DATE: 20th September 2021

DURATION: 2:00 pm to 3:30 pm

VENUE: Sandbach Partnership Office

Present: Keeley Todd - Chair (KT); Craig Bayley (CB) Sue Wood (SW)



Item	Agenda Item	Action/Comment
1	Apologies & previous meeting agreement of minutes	Mike Benson sent apologies No apologies received from Laura Crane Minutes Agreed
2	Accounts Update on expenses – Cash book and accounts attached	All agreed and no queries received
3	Expenses Approval of chair expenses to be repaid – attached – receipts available at meeting 2 shelving units for storeroom @ £26.60 each – Total £ 53.20	Approved
4	Future Expenses Approval to settle Market Square license when invoice received £70 Tree of light stars 1000 – up to £500 pre-approved	All agreed
5	Insurance Events Insurance will cover from 30/10/2021	Quote to be presented the next meeting
6	Connected Communities Update 5 priorities	Update given Partnership have volunteered for 2 work groups
7	SLA with STC Verbal update from chair	No communication received from STC regarding the Council Meeting held on 01/07/2021. No response has been received from questions asked of Cllr Broad, the STC representative to the Partnership. Agreed that SLA will not be progressed until issues are resolved

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8	<p>What's been happening Verbal update from chair on</p> <p>Accessible Walk Salt wars Sandbach Baby Library</p> <p>FOSC Sandbach Park – Volunteer cleaning of toilets ASB and Vandalism taskforce with Cheshire Police</p>	<p>It was agreed that on receipt of the signed constitution that Sandbach Partnership will provide a start up grant to Sandbach Baby Library of £250</p> <p>New group set up complete and launch event being planned Deep Clean tomorrow Working with the Cheshire Police and ANSA to address vandalism and ASB in Sandbach Park.</p>	
9	<p>Upgrade office internet & telephone Completed</p>		
10	<p>Partnership Agreed Projects Update: Local Directory of groups and clubs</p> <p>Youth Forum</p> <p>Sandbach Today</p> <p>Accessible Walk – discuss attendance</p> <p>Spooky Saturday</p> <p>Tree of light</p>	<p>To Start</p> <p>To Start</p> <p>To Start</p> <p>Completed</p> <p>In Progress</p> <p>In Progress</p>	<p>Approved total budget of £1500</p>

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	<p>New Proposals</p> <p>Volunteer Thank You CE have invested in a celebration of the PHP volunteers. What about the other volunteers? Opportunity to recruit new volunteers? Thank you to volunteers who stepped down?</p> <p>Parks and Woodlands</p> <p>Social Media</p> <p>Street Clinic</p> <p>STC Well-being The Mayor requested we take part. No other local groups have been approached to take part. Have asked for event information but have received no details.</p> <p>Local Parks With no overseas holidays and the UK holiday market being expensive there will lots of lower income families who won't be able to get away this year. Can we do something?</p>	<p>Deferred</p> <p>Part of CEC initiative</p> <p>In Progress</p> <p>Deferred</p> <p>Cancelled by STC</p> <p>Cancelled COVID</p>	
11	Notice Boards and Maps		The MAPS in the town notice boards were last updated in 2014. Will review the possibility of a town leaflet instead of the large MAP.
12	Cenotaph Planters		Request made by Mayor – waiting for feedback on using the planters to commemorate the RBL 100 th . Will still try to obtain quotes based on a design idea.

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13	Constitution Review	Due to the possible untenable relationship with Sandbach Town Council, the review needs to be revisited again before it can be presented for approval. Possible legal advice required.
14	AOB Forum Group AGM	The Forum Group needs to be re-established post COVID At the management meeting in January 2021, when the new chair was appointed, it states an appointment term of 12 months. It is therefore planned to hold the AGM in January 2022. It is also necessary for the Partnership Forum to be re-established before this can take place
15	Date of Next Meeting	12th October 2021 @ 2pm